



Services provided by the
Doquile Perrett Meade Group;
Tax and Accounting
Financial Planning
Finance
Superannuation
Personal Insurance

Dear Client

We are currently preparing and lodging your Activity Statements. However, the ATO requires that the Declaration be signed by the Taxpayer. As late lodgement of the Declarations can incur a penalty it would be more expedient if we could also sign the Declaration on your behalf.

To this end, I have enclosed an Authorisation Form which allows Doquile Perrett Meade to both sign and lodge the Activity Statement Declaration on your behalf when required. Could you please sign the form and return to our office as soon as possible.

Please note you will continue to receive a copy of the Activity Statement and details of payment requirements but you will no longer need to sign the Declaration and return it.

If you have any queries please do not hesitate to contact us.

Kind regards

DOQUILE PERRETT MEADE

doquile perrett meade
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Date: _____

Name: _____

I hereby authorise DOQUILE PERRETT MEADE to sign and lodge my Activity Statements in future.

Signed: _____