

## Income Tax Return Checklist

### Income

- Employment Income (PAYG Payment Summary)
- Government Allowances (Youth, Austudy, Newstart)
- Interest (Bank and Cash Management Accounts)
- Managed Fund Distributions
- Share Dividends
- Rental Property Income
- Asset Disposal (Capital Gain / Loss)
- Family Trust Distribution
- Private Practice Fees

### Deductions

- Car Travel (Log Book or Kilometre estimate)
- Laundry and Dry Cleaning
- Professional Subscriptions/ Memberships
- Conference/ Seminars (Registration, Travel, Taxi, Accommodation)
- Education Expenses (eg. Fees, Travel, Exams, Borrowing Costs)
- Reference Books/ Library
- Journals
- Stationery, Printing and Postage
- Equipment (eg. PC, Laptop, PDA, Mobile Phone, Diary, Briefcase etc.)
- Home Office (eg. Phone, Gas, Electricity etc.)
- Mobile Phone (cost, connection and calls)
- Internet
- Income Protection
- Indemnity Insurance
- Investment Expenses (eg. Interest, bank charges)
- Donations
- Tax Advice

### Other

- HELP (formerly HECS)
- Medical Expenses Rebate
- Private Health Insurance